

**St James Parish Family  
Parish Pastoral Council**  
Meeting Minutes November 15, 2007

**Members present** – Jim Fatula, Brian Ferber, Carla Gonzales, Father Robert, Hal Pawlowski and Herb Maddock.

**Absent** - Ken Costigan, John Ingram Sr., Nancy Welton, Pam Hester, Pat Schay, Ralph Wydra, Maureen Wydra and Bud Lucy

**Please note** that all individuals who have the responsibility for action items are identified in **Bold Italicized Underlined Text**.

- Opening prayer Brian
- Review acceptance October 25, 2007 minutes
  - Reviewed and accepted
    - This Sunday will be the next “breakfast with the Pastor” after the 09:00 mass. It will be a continental breakfast and Father will be saying the mass.
- Staff reports
  - Father shared that Peter had to resign his position due to a change in his retirement benefits. As a result he may not have a full time job and had to resign. Father introduced Herb Maddock as the new Parish Manager.
  - Herb shared that he has been in the valley for 23 years. He has three kids 24, 19 and 18 none whom are currently living at home. He is active in the Knights of Columbus (state treasurer) amongst involvement in many other wonderful movements. He has background experience as a business manager in a charter school as well as owning his own. He has a master’s degree in business and a degree in economics. Today is his first day.
  - Pat shared via e-mail the following:
    - Formation: Reconciliation for the children is complete-we had a wonderful service and a great community potluck.
    - We are planning an Advent Family Night on November 30<sup>th</sup>, we are making Advent wreaths and calendars and showing the movie “The Nativity Story” and some where in all of this we will have a potluck dinner.
    - Generations is going smoothly, thanks to a wonderful team. December’s Generations is going to have a guest speaker and musician (Michael John Poirier, thanks to our Music directors (Jim and Mike).
    - We will be gearing up for the sacraments of Confirmation and 1<sup>st</sup> Eucharist at the end of March. And of course, the Easter Vigil.
    - RCIA: we have 13 pre-teen/teens in our CI class and 15 adults.
    - I regret to inform you that I haven’t done much about the Children’s Offertory program, with Rena leaving, we all have been doing double duty and I have to say I shelved the idea for a while.
- Ministry Congress
  - Herb shared that he heard that there were 60 sign-ups. Hal shared that this includes 9 EM’s. Father and Carla will be offering an update class for current EM’s, lectors and hospitality ministers on November 27<sup>th</sup> at 6:30 PM. A training session for new ministers will be coming in the near future.
  - Father asked **us** to review the survey again to see what was already addressed and if there is anything else that must be addressed.

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- Discussion about the handout from Nancy at our last meeting
  - Herb went to make copies of the handout for those who did not have a copy. A decision was made to discuss it at the retreat as the first topic.
- Date for January working session/retreat
  - January 13th, 2008, 1-5PM in room 13
    - Jim will be bringing elk chili and offered that if anyone else wanted to bring anything else they are welcome to do so.
- Fathers challenge, needed items for completion - Brian
  - Attendance data
    - We received some data from this year but the data was spotty. We don't know what to do with this and have asked for more data year to year. **Herb** said he would look into it for us.
    - Carla shared some of the information about what approaches we had discussed. Inviting the Spanish community is one of the areas discussed. Much discussion ensued but there was no obvious solution other than getting an easier method for translation English to Spanish.
  - Exit letter data
    - Herb will approach Sue Ingram to get the data for us to use.
- Words from Fr Robert
  - Father shared that our greatest challenge is recruiting and filling positions. He commends staff for helping out in the interim. He shared that Herb will be learning the ropes. He also shared that the building committee who met with an architectural company to discuss the different options. Again their recommendation was to update the master plan and that they will be meeting with them. They are asking for attendance data, cars in the parking lot during masses etc. to use in their planning. Maintenance will be beginning after the Thanksgiving weekend to begin to gather the parking lot data. He will be asking more people for the committee with the skills needed to add to this committee. Hal shared that the Google Earth is a good tool that may be used for the plot plan. Once the project has progressed sufficiently they will be sharing and involving the community with the process.
  - Hal shared that he had heard some disturbing issues concerning our current church building. He did not elaborate but shared that it might be an option to remove it and put the church there. Experts will be inspecting the problems and reviewing the options. The issue that we need the current building for youth group and many other ministries and that would make it difficult to do this.
- Mission Statement (has it been approved?)
  - Yes, Father approved the Mission statement
  - The mission statement is as follows:
    - **We are a Christ-centered body called by the Holy Spirit to represent the St. James Parish Family, support its ministries, plan for the future and advise the pastor in parish pastoral planning.**
  - **Future agenda item for Jim** (added by Brian 01/22/08) we need to review the remainder of the By-laws and see what changes are required based on this change in the mission statement.
- Father's take on our Pope's comments and seeming return to pre-Vatican II approach
  - Father suggested that we table this until we have a better attended meeting

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- Pastoral Plan
  - To be reviewed at our next retreat/working session. **All** are required to review their work and prepare for this session.
- Closing prayer at 8:52 by Carla