

St. James Parish Family

*A Directory of Parish
Organizations and Ministries*



*St. James Parish Family
19640 N 35th Ave
Glendale, AZ 85308*

Mission Statement

"St James Parish Family is called to be an open and welcoming Christ-centered community, seeking, through the guidance of the Holy Spirit, nourishment of the Eucharist and grace of the Sacraments, that fosters spiritual growth which transforms and moves us beyond ourselves to the service of others."

St. James Parish Family

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Revised – September 2009

St. James Parish Family Directory

Address: 19640 N 35th Avenue
Glendale, AZ 85308

Office Phone: 623-581-0707

Office Fax: 623-581-0110

Office Email: admin@stjames-greater.com

Web page: www.stjames-greater.com

Office Hours: Sunday during morning Masses

Sunday 4:30 pm – 7:30 pm

Mon–Thurs 9:00am – 4:00pm_(summer)

Mon-Thurs 9:00 am – 7:30 pm

Friday 9:00 am – 4:00 pm

Saturday 2:00 – 5:30 pm

Mass Times: Mon, Tues, Thurs, and

Fri 8:00 am

Wednesday 7:00 pm

Saturday 4:00 pm

Sunday 7:30 am

9:00 am

11:00 am

6:00 pm

Reconciliation/Confession:

Every Saturday 2:30-3:30 pm (or by appointment)

Sacrament of the Anointing of the Sick:

Call the Parish office when seriously ill. Communal Anointing is held on the first Wednesday of the month at the 7:00 pm Mass and during Advent and Lent.

Welcome to St. James!

We are pleased that you have requested information about our parish family. The enclosed brochure has been designed to answer many of your questions in a general manner. If you have specific questions please contact the parish office.

Parish office phone number – 623-581-0707 X100

Clergy

Fr. Robert Aliunzi, AJ - Pastor
Fr. John Ssegawa, AJ - Associate Pastor

Assisting Clergy

Deacon Alan Bowslaugh
Deacon Frank Devine
Deacon Jack O'Connor (Retired)
Deacon Carl Sadlier

Management

Herb Maddock x101 - Parish Manager

Pat Schay x110 - Formation Manager

Pam Hester x108 - Finance Manager

Support Staff

Bev Fraser X109 - Youth Group

MaryAnn Zimmerman x104 - Formation

Sue Ingram x116 - Finance

Arleen Spagnolini,

Sr. Sharon Aalbers, and Volunteers x100

– Receptionists

Richard Craney, Jim Hodson, Martin

Sanchez, – Maintenance

Rosalie Weller, M.C., Certified Professional
Counselor, Marriage and Family Therapist –

Phone 602-942-9505



**AT ST. JAMES, WE TAKE BEING A PARISH
FAMILY VERY SERIOUSLY.**

History...

Saint James Parish Family was established on June 2, 1982 by Fr. Matthais Feit. The parish was named after St. James the Greater in honor of Bishop James Rausch, the second Bishop of the Diocese of Phoenix.

Our first building was the rectory. We used Park Meadows School for Sunday worship. We began Masses on September 12, 1982 with about 300 families.

In July 1983 Father Wayne Goulet became our second pastor and (under his direction), plans for the construction of a new building began. Ground breaking was held on April 29, 1984, with the first Mass celebrated on Christmas Eve of that year.

Within two and a half years, we had very active ministries including Music, Hospitality, Youth Group, Women's Group, St. Vincent De Paul, and many others. Since our parish grew rapidly, in 1991 we built the Parish Service Building.

Father Vernon Meyer was appointed as administrator in the fall of 1986 when Fr. Wayne was granted a sabbatical to continue his education. In September 1987, Father Ken Van De Ven was appointed our new pastor until April 2005. In April 2005, Fr. Robert Aliunzi of the Apostles of Jesus and Fr. John Ssegawa of the Apostles of Jesus were appointed Pastor and Associate Pastor.

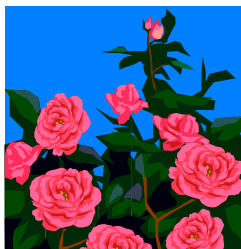
We are an intimate parish of 1100 families and the list of ministries and services are too many to list here. We have taken the lead in the establishment of many practices and services such as a parish counselor, communion for the community with both species of the precious Body and Blood of Christ, family sacrament preparation, family camps, baptism by immersion, and a parish with a lay management team to handle parish administration. We are an inclusive community accepting all.

Rose Garden Memorial

The wall of plaques behind the rose garden in the courtyard is in remembrance of our family, friends and departed loved ones. The donation for the plaques began our debt reduction program. The basic donation to be included on the wall is fifteen hundred dollars. We also provide an opportunity to have your loved one's names placed on a brick that will circle the small pot in the rose garden. Donation for a brick is \$250.00. Memorial for plaques on the wall is \$1500.00

We look forward to continuing to be challenged to serve others and be Christ's hands and feet in our community. We believe and live our motto:

"You are a stranger here but once!"



A Listing of St. James Parish Family Programs

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Altar Server, Art and Environment, Eucharistic Minister, Funeral Brunches, Health Care Minister, Hospitality, Lector, Mass Coordinator, Music Ministry, Marriage Prep Team, Sunday Breakfast Cooks.....12

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St. James Parish Programs

Liturgy

**Altar Server
Art and Environment
Eucharistic Minister
Funeral Brunches
Health Care Minister
Hospitality
Lector
Mass Coordinator
Music Ministry
Sacrament of Marriage
Sunday Breakfast Cooks**

Altar Server

Ministry Contact – Deacon Frank Devine & Ed Lahey

To assist the Priest during Mass and at other liturgical functions.

Three servers are needed for the basic Mass. Each will dress in a white vestment (alb), a colored sash (cincture), and a cross. They lead the procession to the altar when Mass begins, help at the altar during Mass, and lead the recessional at the end of Mass.

Art and Environment

Ministry Contact – Carol Arkley

To decorate the church of St. James so that it is beautiful, inviting, warm and a comfortable worship building according to the seasons of the Church's Liturgical year. To provide a variety of functions such as sewing, ironing, putting up and taking down banners and general decoration of worship space.

Eucharistic Minister

Ministry Contact –Carla Gonzales

To reverently serve the community during Mass by assisting the priest in the distribution the sacred Body and Blood of Christ to each individual.

Funeral Brunches

Ministry Contact –Marge Hoffer &
Barb Schoolcraft

To provide food by calling volunteers to bring food, cook and serve a brunch after a funeral. Food presentation is the key to a successful brunch.

Health Care Minister

Ministry Contact – Peggy Emme

To prayerfully bring Eucharist and conversation those who are unable to attend Mass. To make visits to the hospital for those who are sick or in a nursing home.

Hospitality

Ministry Contact – Mass Coordinators

The welcoming faces of the liturgy. To cordially welcome Mass attendees to feel at home. To meet and greet Mass attendees, and find everyone a seat. To determine if anyone will need assistance to receive communion or take up the collection. To guide the communion process, hand-out bulletins, and clean-up and straighten-up the church after Mass.

Lector

Ministry Contact – Deacon Alan Bowslaugh

Primarily, to proclaim the Word of God at weekend Masses and other liturgical celebrations. To draw upon your life experiences to orally proclaim the written scriptures at Mass. To prepare for your public proclamation of the scriptures by thoughtful study of the lector workbook, the bible and other resources. Be prepared to read the first and second reading or the Prayers of the Faithful (when a deacon is not present) at any Mass.

Mass Coordinator

Ministry Contact – Carla Gonzales

To organize, prepare, and set-up for Mass. Be aware of any extra activities going on at Mass. To remind the Deacon or Priest of any dismissals. Setup the credence table and gift table. Assign Eucharistic Ministers to stations to serve and make sure that all readings are in place.

Music

Ministry Contacts – Jim Whitaker &
Mike Giacalone

To assist in leading the community in song. Vocalists should be able to carry a tune and sing joyfully to the Lord. Instrumentalists should be proficient at their instrument.

Sacrament of Marriage

Ministry Contact – Kelly King

If you are interested in being married in the Catholic Church please contact the Parish office at X105 to get more information at least 9 months prior to the date of the wedding.

Sunday Breakfast Cooks

Ministry Contact – Arleen Spagnolini

Provides breakfast for those working Sunday morning. Various ways to help out are set-up table, cooking, serving, and cleaning-up after all have been served.



Ministries of Family Life

**Vacation Bible School Teacher/Aide
Generations of Faith Teachers
Generations of Faith Teachers Aide
Generations of Faith Meal Helpers
Baptismal Prep Team
Christian Initiation Team
First Reconciliation & Confirmation
Restored Order
Jr. High/High School Youth Group**

Vacation Bible School Teacher/Aide

Ministry Contact – Pat Schay

Foster a personal understanding of our Catholic faith necessary to share the light of faith with children. Lead the children in participation in the Bible School activities. Complete lesson plans for individual classrooms and teach children along with the theme of Bible School.

Please stop by the parish office and pick up a registration form. VBS (Vacation Bible School) is typically held the last two weeks in July every year.

Generations of Faith Team

Ministry Contact – Pat Schay

Foster a personal understanding of our Catholic faith necessary to share the light of Christ with multi-generational participants. Lead participants to individually and communally express their faith commitment through prayer and service to the world.

Please stop by the parish office to pick up a registration form. Generations of Faith

classes are once a month on either a Sunday afternoon or Monday night. We start with a meal in our parish hall, move over to the church building for gathering and centering our class, divide into age appropriate classes; then return back to the church building for “sending forth” all that we have learned. We take the lesson out into the world.

Baptismal Prep Team

Ministry Contact – MaryAnn Zimmerman

Share the light of your own faith and experiences with the parents of children to be baptized. To assist them to know, love and follow Jesus in the Catholic tradition in their own lives and as an example to their children. To assist parents in understanding the theology and practices of Baptism and Catholic Christian parenting.

Please contact the Parish office to set up an interview, if you are interested in having your child baptized. Adults needing to be baptized should contact Pat Schay and attend Christian Initiation classes.

Christian Initiation Team

Ministry Contact – Pat Schay

To share the light of your own faith with those interested in exploring the possibility of joining the Catholic faith. To assist them to know, love and follow Jesus in light of the Catholic tradition. To teach adults in a classroom setting, attend all the rites and the Easter Vigil.

Please leave your name and phone number at the parish office if you are interested in learning more about becoming a fully initiated Catholic. Classes are on Tuesday nights at 7:00 pm.

First Reconciliation

Contact: Pat Schay

To teach the path to reconciliation begins with individual acts of confession. In the Sacrament of Reconciliation, Jesus provides us with a way of being reconciled to God and to those we've hurt, and to be strengthened in our connection to God's

entire family. This is more than symbolic; it is spiritual reality expressed through ritual. Normally this occurs in the 2nd grade. Classes are taught through the Generations of Faith Program. Volunteers are needed to lead the children in the understanding of Reconciliation with God.

Restored Order

Contact: Pat Schay

This is a combination of Confirmation and first Communion. Guide students through these two Sacramental classes, to bring understanding and guidance as leaders of your faith. These classes are part of the Generations of Faith Program.

Adult Confirmation

Contact: Pat Schay

To assist and share the last Sacrament of Initiation with the adults of our parish who for one reason or the other were unable to receive the Sacrament of Confirmation.

Jr. High/High School Youth Group Team

Ministry Contact – Bev Fraser & Sue Sunder

To share the light of your own faith with the teens of our parish, assisting them to know, love and follow Jesus in the Catholic tradition. Assist them in developing a process for Christian decision-making. To become a mentor to the teens and be available to them for their spiritual and emotional needs.

Our youth group starts by attending Sunday night Mass (6:00 pm) and the classes start at 7:15 pm. A schedule of classes and events is available at the parish office.



Spirituality

**Adoration and Benediction
Christ Renews His Parish Retreat
Cursillo
Meditation
Prayer Chain
Knights of Columbus**

Adoration and Benediction

Ministry Contact –Toni DiMiao

Adoration is an opportunity to spent time with Jesus Christ before the Blessed Sacrament. It is held every Friday following the morning Mass until Benediction at 4pm. You can sign up to sit, read or pray quietly before the Exposition of the Sacrament at intervals of one hour time frames.

Christ Renews His Parish Retreat

Ministry Contact – John Ingram Jr

A spiritual retreat, sharing your faith journey which encourages spiritual growth in participants. There are various ways to be a part of this ministry: making phone calls, cooking and preparing meals, serving on a weekend team sharing your faith journey, and/or building relationships with those who have been called to participate.

Cursillo

Ministry Contact –Toni DiMiao

To assist Catholics in living what it means fundamentally, to be a Christian. To build the Body of Christ in our homes, workplace, and community.

Meditation

Ministry Contact –Pat Schay

To assist and share the practice of Christian Meditation. Christian meditation is considered a form of prayer. Some Christian prayer is through the contemplation of the divine mysteries.

Prayer Chain

Ministry Contact – Sheree Dudek

To communicate the prayer list to other members in this ministry and pray for those on the prayer list.

Knights of Columbus

Ministry Contact –John Ingram, Jr

The world's largest Catholic, Family Fraternal Service organization, The Knights of Columbus serve by supporting family, youth, church, community and council programs.

Respect Life Ministry

Ministry Contact –John Ingram, Sr

The Pro Life ministry promotes the fundamental belief of our Faith that all human life is precious from the moment of conception until natural death. Through prayer, education and action they work to restore the respect for and sanctity of this precious gift.

Administration

**Bulletin Ads
Finance Council
Hall Rentals
Money Counter
Parish Festival Team
Parish Pastoral Council
Rummage Sale
Website
Welcome Ministry
Buildings & Grounds**

BulletinAds

Ministry Contact – Herb Maddock

Contact the parish office to find out more about how you can place an ad regarding the business that you own or work for. Prices vary depending on size, font, & graphics.

Finance Council

Ministry Contact – Ralph Wydra

Advises & reviews the finances of the Parish on an ongoing basis. Advises the Pastor on the finances of the parish and communicates information on the budget and other finance items with the Parish via mailings and/or bulletin articles, as needed.

Hall Rental

Ministry Contact – MaryAnn Zimmerman

Our parish hall is available to rent for parties, weddings, etc.....Please contact MaryAnn Zimmerman X104 for pricing information.

Money Counter

Ministry Contact – Pam Hester

Count plate income on Sunday and Monday mornings, and prepare it for bank deposit.

Building and Grounds

Ministry Contact – Herb Maddock

This group of devoted workers gives unselfishly of their time to keep our Parish Home in good repair and looking good. Landscaping, painting and furniture repair are a few of the areas where their work can be seen.

Parish Festival Team

Ministry Contact – Sue Klima

Organize and plan the annual Parish Festival. Recruit and work with volunteers for this fundraising/community building parish event.

Parish Pastoral Council

Ministry Contact – Carla Gonzales

Advises the Pastor on the life of the parish and plans for the future of the St. James Parish Family faith community with compassion, understanding, and care (as Jesus did) for their spiritual needs. Work with parishioners and managers to implement plans for God's kingdom here at St. James.

Rummage Sale

Ministry Contact – Joanne Bordelon

Organize and work with pick-up, set-up, sales, and tear-down of periodic rummage sales that raise valuable funds for our Parish.

Web Site

Ministry Contact – Hal Pawlowski

Any questions about our parish website, please email the WebMaster@StJames-Greater.com or Hal@WEBSnLINKS.com or call Hal at 602-843-2139.

Welcome Ministry

Ministry Contact –

Contacts new parishioners and acquaints them with the programs, ministries and activities available within St. James Parish Family. The Welcome Ministry also organizes regular breakfasts to welcome the new parishioners.

Groups

**Grief Support Group
Alcoholics Anonymous (AA)
Brown Bag Food Distribution
Boys Scouts
St James Men's Club
Circle of Sisters Women of St James
Young at Heart**

Bereavement Support Group

Ministry Contact –Anna O'Connor

This group meets twice a month to offer support following the death of a loved one. It is an opportunity to be with others who share a similar situation and need this continued support.

Alcoholics Anonymous (AA)

This group has different meeting times and different contact names for each of the meeting dates. .

Meeting days & times:

Tuesday 11 am - Friday 7:30pm - Sunday 6 pm

Brown Bag Food Distribution

Part of Westside Food Bank Distributors

Ministry Contact – Debbie Harle

To distribute food to needy individuals. St. James Parish offers the facility; this program is organized by the state. Please contact the Parish office if you are interested in learning more about how to receive help.

Boy Scouts of America

Ministry Contact – Sandra Bloom & Ed Lahey

Boys Scouts meet here on Wednesdays at 7:00 pm. Please call the parish office and leave a message for Sandra Bloom if you have a child that is interested in participating.

St. James Men's Club

Ministry Contacts- Hal Pawlowski

The men of St. James gather weekly for scripture, and plan events together. This group is open to all men of the parish and involvement is encouraged.

Circle of Sisters Women of St. James

Ministry Contact – Linda Rios

All the women of the parish are invited to join these events or gatherings. We are a newly formed group called "Circle of Sisters" Women of St. James.

Young at Heart

Ministry Contact – Helen Wolan

This group provides a social, educational, spiritual and service opportunity for seniors (55+ years of age) in the parish.

If you are interested in participating please stop by. We meet every Thursday starting at 12:30 pm.

Outreach

**Adobe Mountain/Black Canyon
Blood Drive
EENU (Efforts to Educate the Needy
children of Uganda)
Homeward Bound
St. Vincent De Paul
Tierra Santa Orphanage
VICap**

Adobe Mountain/Black Canyon

Ministry Contact –Marge Beach

To provide support & service to juvenile correction centers. Various outreach opportunities for the boys and girls juvenile correction centers by giving a gift at Christmas time, and serving dinner for them at Thanksgiving. You must be at least 18 years of age.

Blood Drive

Ministry Contact – Randy Zastrow

To provide St. James Parish Family the opportunity to share the gift of blood with the people in their community whose life depends on their donation. Scheduling donor appointments, staffing our blood drives, and providing baked goods for those who donate.

EENU (Efforts to Educate the Needy children of Uganda)

Ministry Contact – Rosalie Weller

To provide financial support and educational support to the needy children of Uganda who

would not have the financial funds available to attend school.

To ask parishioners to contribute and build a long distance relationship with those we sponsor.

Homeward Bound

Ministry Contact –

Homeward Bound is a local organization that sets the rules and standards for this ministry. St. James Parish likes to have a parish family sponsor a needy family, already residing in the Homeward Bound houses. St. James also provides financial help to get them back on their feet. Volunteers provide support and encouragement for “Our Family” by helping parishioners get involved through arranging gifts for Christmas.

St. Vincent De Paul

Ministry Contact – Mary Budarz

To feed the hungry and serve the needy families residing within St. James Parish boundaries. To attend bi-monthly evening parish conference meetings as well as occasional District 4 and

SVDP general membership meetings. To assist with annual food and non-food drives.

If you are in need of help from St. Vincent De Paul, please call 623-581-0728. This is the number to their answering service. Please leave your name and a phone number where you can be reached and they will return your phone call.

Tierra Santa Orphanage

Ministry Contact –Valerie Lang

To support Hogar Tierra Santa, a Home for orphaned children in Honduras. Participants in the Sponsor-a-Child program make monthly monetary contributions, one hundred percent of which are sent to the Home by St. James for the “daily bread” and education of the children. Sponsors may correspond with “their child” and are culturally considered to be a “padrino” or godparent in that child’s life.

Coordinated by a flexible committee that participates in bi-monthly telecoms with the larger Tierra Santa Support Incorporated to obtain current information about the Home, the ministry organizes annual collections for school supplies, Christmas gifts and book fairs.

ViCap

Ministry Contact – Hal Pawlowski

A program of Beatitudes Center D.O.A.R (Developing Older Adult Resources), ViCap strives: To provide support services to homebound and disabled persons and their caregivers. Calling a lonely person weekly to provide companionship, support, and knowledge to the elderly and disabled. To visit homebound persons, to assist the visually impaired person with their paperwork; to shop for an elderly person while you do your own shopping; to transport someone to the doctor once a week; to sit with a frail person two hours per week to give respite to their caregiver.

